



Fundamentals of Computer Application (higher vocational education second five innovative planning materials)

By -

paperback. Book Condition: New. Ship out in 2 business day, And Fast shipping, Free Tracking number will be provided after the shipment. Pages Number: 314 Publisher: Beijing Institute of Technology Pub. Date :2011-08-01 version 1 by Han Suhua other editor of the Computer Application in accordance with employment-oriented. competency-based. with a focus on practical skills training teaching philosophy. the use of teaching the theory and practice of teaching integration. 'the teaching mode. using the project lead. task-driven teaching methods. to project objectives. project-driven tasks into detailed. step by step. and ultimately achieve the goal complete the project. acquire knowledge and skills of the double harvest. is a theory of knowledge. operational skills. teaching basic computer application integration. Computer Application mainly covers the basics of computer. multimedia. computer use. word processing software Word 2003 application. processing software Excel 2003 spreadsheet application. presentation software PowerPoint 2003 applications. computer network infrastructure and applications six projects. each project includes a number of tasks by task purpose. knowledge. task analysis. task implementation. the task summary. thinking exercises outside to the inside. drill down to explain the theory of computer knowledge and skills to enable students to actively construct to explore. practice. thinking. use of. solve. highly...



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